

To: Region II East Zone 3A/4A/5A Directors
From: Leigh Ann McClure, UIL C & SR Contest Host

We look forward to hosting you at Central High School. We are proud of our facilities and hope you will be satisfied with your experience on our campus.

There are several things we would like to note in order to make our contest run more smoothly.

1. Please arrive at least 30 minutes before your warm-up time. If you will come to the lobby of the Fine Arts Center, one of my student guides will be there to meet you.
2. Please be certain that you have your three sets of judges' scores ready to turn in at the contest office (our Black Box).
3. Your guide will meet you in the lobby and lead you to the warm up area (choir room) ten minutes before your warm up time.
4. You will have a 20 minute warm up period. Then you will be lead directly to the FAC stage for your concert performance.
5. Following your concert performance you will be taken to the band hall (sightreading room).
6. After sightreading, your guide will lead you back to the theater lobby.
7. There will be classes meeting in rooms near our performance areas. Please help us by managing the noise level in our hallways (especially outside the warm up and sightreading rooms).
8. No students should enter the cafeteria or any other part of our building besides the performance areas.
9. The Central Singers' Booster Club will have a concession area in the FAC lobby. Please let me know if your students will be staying on our campus for lunch so we may be adequately prepared. No food or drinks will be allowed in the theater itself.
10. Also, please encourage your students to be quiet when they are in the lobby area, the hallways, and the restrooms in the FAC.
11. Please pick up your recording, comment sheets, scores, and trophies from the contest office. Be sure to sign the check out sheet before you leave with those items.
12. If you have not already turned in your judges' scores, one of my students will get them from you during your warm up time. You will also be asked to verify the order of your concert program, and to establish how you would like the stage set. If you would like to have a diagram of your stage set-up and have the order of your pieces written down in advance, it would help my students immeasurably. If you are performing with more than two or three instrumentalists, please let us know in advance.
13. My students will be doing most of the legwork for the contest. If there are any problems, please ask one of them to send for me and I will try to address the situation as quickly as possible.

14. Directions to Central High School are as follows:

Take I35W to Heritage Trace Parkway. Exit at Heritage Trace and turn east. Stay on Heritage Trace for a couple of miles. You will reach a stop sign and see CHS immediately past the intersection on your right. Keep driving past the building. (Heritage Trace actually becomes Kroger Road at the intersection just to keep us all on our toes.) Go right into the driveway that is immediately behind the building. This driveway winds around and goes directly in front of the Fine Arts Center. My students will be there to greet you and to direct your busses to their parking area (by the tennis courts).

15. Hopefully you have already discovered that the contest schedule is on the Region II website. If there are any problems with that, please inform Mr. Kingsley immediately.

Let me know if there is anything I have not addressed that you need to know.

Sincerely,

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