

**CONTEST ENTRY PROCEDURES
REGION 21 UIL MUSIC**

MARCHING CONTEST Entry Procedure

Go to www.uilforms.com/regions/21/ – **REGION “ON-LINE ENTRY”** and follow instructions

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|--------------------|---------------------------------------|
| ENTRY FEES: | EACH BAND.....\$250.00 |
| | LATE ENTRY (if accepted).....\$350.00 |

This fee includes all State and Region fees as well as a video of your performance. Arrangements for a complete class/contest marching video must be made and paid for separately. You will be given an order form in your contest packet to fill out and submit.

You will enter this contest through our web site, using your log-in name and password. You may access your entries to review or edit using your log-in name and password up to the contest entry deadline. The Region Executive Secretary will print all of your comment sheets and deliver them to the contest site. A “Student/Parent ACKNOWLEDGEMENT FORM” is required to be on-file on your campus for each participating student.

WHAT TO MAIL (On or before the entry deadline): *On-line entry will generate comment sheets*

1. One Form #1 (signed by your Principal or Superintendent), listing all students in the competing organization alphabetically, must be in the hands of the Contest Chairman before your students perform. It is not necessary to mail this form in with your other forms and fees;
2. Signed “Statement of Compliance” (on webpage) for each band entered;
3. Completed “Announcer’s Script” (on webpage);
4. Signed “Letter of Intent” (on webpage) Bands that want to be eligible to advance to Area (should they qualify) must send a signed “Letter of Intent” with their entries. Refer to all rules that apply to Region Certification to Area, [Section 1105: (i)] in the **UIL C&CR**;
5. Contest Invoice/Statement (included in Region UIL “ONLINE ENTRY”);
6. Director’s “VIDEO RELEASE FORM” including a list of all music to be performed;
7. A “School Check” or District PURCHASE ORDER/REQUISITION for entry fees.